



Made Safe Job Posting: Senior Safety Advisor

Job Title: Senior Safety Advisor

Purpose, Duties and Responsibilities, and Working Conditions

Job Purpose: To provide expert safety and health knowledge, advice, training and support to manufacturing organizations across Manitoba.

Job Duties and Responsibilities:

- Advise and support Manitoba manufacturers on a variety of safety and health related topics
- Understand, Interpret, and apply the Manitoba Workplace Safety and Health Act and Regulations, Canada Labour Code Part 2 (Federal) and associated regulations, along with any applicable standards, or codes of practice to manufacturing situations to assist with hazard identification and problem solving
- Be familiar with leading manufacturing practices such as Lean Manufacturing, Training Within Industry (TWI), Six Sigma, Preventative Maintenance, ISO 9001, ISO 14001, ISO 45001, OHSAS 18001, AS9000, Good Manufacturing Practices, etc. and ensure that your recommendations for process, policy, and machine solutions work with the appropriate standards
- Training of Safety Advising Team to Perform noise level testing and provide guidance to the noise level testing program through an understanding of the Manitoba and Federal legislation and the associated CSA standards
- Training of Safety Advising Team to conduct respirator fit testing using a TSI portacount, and provide guidance to the fit testing program and outside entities through an understanding of the portacount operation, associated provincial and federal legislation and the CSA standard
- Calibration of testing equipment according to applicable standards and best practices
- Provide basic consultation on chemical safety, spill response, and basic industrial hygiene
- Work with the certification team performing audits, QAs and current state assessments of organizations pursuing or maintaining SAFE Work Certification
- Assist Consulting Program Manager in the development, review, and revision of documents and templates required by our members for SAFE Work Certification
- Deliver training following adult learning principles and best practices

- Conduct meetings with company safety personnel, supervisors, and executives to discuss safety issues and recommendations for corrective action implementation
- Provide mentorship within the Made Safe team on safety and health items, including monitoring changes to applicable standards, codes of practice and legislation
- Assist or deliver safety and health training as required
- Assist management as needed in the creation of new training content using adult learning principles and best practices
- Review and revision of current training materials as needed
- Research and development of additional safety and health resources to assist Manitoba manufacturers improve their safety and health programs and reduce workplace injuries
- Lead, develop, and support a group of Safety Advisors to accomplish tasks with a maximum degree of accuracy and efficiency while ensuring compliance with Made Safe and CME policies
- Assist the Management team and Director with other duties as assigned

Work Environment:

- Usually in an office or training room environment
- Sometimes on the manufacturing shop floor or outside, in hot or cold conditions

Physical Demands:

- Able to lift and carry containers up to 22 kg
- Able to deliver in-person, on your feet, real-time training for a full day, multiple days in a row

Requirements:

- Valid Class 5 vehicle driver's license
- Reliable vehicle

Travel: single-day or multi-day travel across Manitoba will be required

Position Type and Expected Hours of Work: Full-time, permanent position. Typically, Monday to Friday, 8:00 am to 4:00 pm, but some schedule flexibility is required, including some early mornings, evenings and weekend time.

Education, Experience and Competency Requirements

Requirements: Education, Qualifications and Experience:

- Previous experience in manufacturing environments
- Occupational Health & Safety education, certification (achieved or pursuing) and experience
- An awareness of the Building and Fire Codes
- Knowledge of the CSA standards applicable to safety in Manitoba both relating to legislation and as best practice.
- Professional safety designation such as CRSP or CHSC (achieved or pursuing)
- Thorough knowledge of safety management systems and operating principles of the WCB
- Adult learning/corporate training experience or education and certification considered an asset

Requirements: Additional Competencies:

- Customer service
- Communication - verbal and written
- Strong leadership skills
- Basic Industrial Hygiene
- Machine Guarding
- Confined Space Entry
- Incident Investigations
- Hazard Assessments
- MS Office including specifically PowerPoint, Word, Excel and Outlook
- Report writing
- Problem solving
- Self-managing and self-directing
- Professional, punctual, organized and detail-oriented team player
- Continual learning and improvement

Further Details

Reports to: Consulting Program Manager



About Made Safe

An initiative of CME Manitoba, Made Safe is the Industry-Based Safety Program (IBSP) for manufacturers in Manitoba. Made Safe is dedicated to the prevention of injuries in the manufacturing sector. As the manufacturing sector certifying partner for SAFE Work Certification, Made Safe is supported by SAFE Work Manitoba. Made Safe provides health and safety training, consulting and services designed specifically for the needs of the manufacturing work environment, making it easier for employers and workers to ensure workplaces are safe and productive.